Secure Payment Systems
Nurit 2085 / 2085+ / 3000 / 8000 series LOYALTY INSTRUCTIONS

1. **Press the Payment Mode button to scroll through the payment options to find SPS LYL 1.00:**

    a. Credit
    b. Debit
    c. **SPS LYL 1.00**

2. **At the SPS LYL 1.00 payment option will display: SPS LYL 1.00: Swipe Card …**

    Please swipe the loyalty card to be activated or used … The screen will display: **1. Activation**

    i. Press 1 or "Enter" to "**Activate**" a new loyalty card.

    > (**Please note**: activating an already active loyalty card will clear any existing balance. If the card has already been activated as a gift card, it does not need to be activated as a loyalty card.)

    > You will see "**Master/MGR Password**" (if this option is turned on). Please type a password and press enter.

    > **Enter Ref Num** – Manually type the Activation Reference Number printed on back of the loyalty card

    > **Enter Amount $** - Please type in the Activation amount and then press enter

    ii. Press 2 to run a "**Purchase**" using a previously issued loyalty card. Type the amount and then press enter. (This function will add loyalty value to the card)

    iii. Press 3 to "**Redeem Loyalty**" once the consumer has reached a certain reward level (as printed on a "purchase" receipt). Please type in the reward level (i.e. 1, 2, 3, etc…) and press enter. The individual stores determine reward levels and redemptions.

    iv. Press 4 to perform a "**Transfer**" for cardholders wishing to transfer their balance to another loyalty card of the same retail chain. (If there is a gift card balance, this function will transfer the existing gift balance as well). You must first activate a new card for $0.00 You will be asked to swipe Card 2 (the card you want the funds to go onto).

    v. Press 5 to perform a "**Balance Inquiry**" on an existing loyalty card (a receipt is not printed for this option). You will also see the gift card balance displayed.

    vi. Press 6 to run a "**Card Detail**" report displaying all historical transactions run on that given card.

    vii. Press 7 to perform a "**Card Summary**" displaying the summary of all the transactions on a specific card. (We suspect this feature will not be used often, as the Card Detail provides a more beneficial report).

    Note: You may use the arrow buttons to cycle thru all the above options. Simply press Enter at the desired choice.

3. **SPS Batch Close / Host Detail Report / Reprint Receipt Functions / Manager Password Creation**
    (Note: Loyalty transactions do not have a batch to close)

    A. Press **Batch/Alt** Button … You will see displayed: "**Choose Host**"

    B. Press the down arrow button to select **SPSSVL Gn** then press Enter

    C. Select the desired function by pressing the down arrow button (or up arrow when reaching the end)

    i. **Reprint** - press Enter … the terminal will display "Item Number"
        a. Type in the desired item number of the receipt desired and then press Enter

    ii. **Password** - Press enter to display "**Master Pass**" Type in the Master Password and press enter:

        a. New Password   –   Press enter to create a Manager Password
        b. Delete Password –   Press enter to delete an existing Manager Password
        c. View Passwords –   Press enter to view existing Manager Passwords

    iii. **Lyl Str Det (Loyalty Store Detail)**-- press Enter … the terminal will display "Date: **MMDDYY**"
        Press Enter for today's detail report or enter in a date for a detail report from a prior day.
        Note: this report prints the item number of specific transactions.

    iv. **Lyl Str Sum (Loyalty Store Summary)**– press Enter … the terminal will display "Date: **MMDDYY**"
        Press Enter for today's summary report or enter in a date for a summary report from a prior day.
        Note: this report provides a total of each type of transaction performed.